

ADVANCEMENT BOARD MEETING
Minutes from January 19, 2017 Meeting

Members attending: Frank Glowaty, Karen Meskill, Tom Boler, Will Hemsworth, Rob Lyon, Craig Bennett, Nicole Jurjovec, Ryan Ross, Kevin Kerrigan, Ann Wallin and Mike Bracken. Bill Blum attended as a representative of the School Board.

I. Opening Prayer- Led by Craig Bennett

II. Old Business

- A. Nominations for the office of secretary - none were received so the board will continue to rotate the duty each month. Rob Lyon volunteered for this month's assignment.

III. Committee Reports

A. Data Base Updating/ Social Media

- Craig Bennett reported that there is a conference call set for 1/20 to discuss initiatives on how to reach out to former school parents.

B. Comprehensive Development Plan

- No update

C. Planned Giving

- Ryan Ross gave a historical review of the presentation.
- Committee held a conference call with last year's chair, Chad Sturtz, and is considering an every other year presentation or upon any significant tax law changes

D. Donor Appreciation

- To increase attendance the committee is considering an alternative venue to the Ministry Center.
- Committee is also considering moving the event to early November and possibly to a Thursday night.
- The goal is to have 50 donors in attendance.

E. Dinner Dance

- Frank Glowaty reported that the contract for the 2017 event was signed and the event will take place at the Naperville Country Club on April 28th.
- This year's Hall of Honors recipient has been chosen and we are awaiting their official acceptance before making an announcement..

F. Rummage Sale

- Nicole Jurjovec reported the facilities are reserved for June 10th to June 18th.
- 2 drop offs days are TBD.
- There will be two sale days, Friday and Saturday. Cleanup will be on Sunday
- Marketing flyers are being updated
- Assistance still needed. Will require a certain age minimum.

G. Annual Fund

- Frank Glowaty provided an update on the current results.
- Comparatively the results are down by approx..\$40k to date from last year
- Fund drive mailings were sent to the entire current school families, former school families, alumni, grandparents, and parishioners
- For those that have donated a separate thank you letter has been sent out by Frank and Karen
- Some recommendations were made to increase the amount of reminders being sent and to make giving a donation an easier exercise for the community. The recommendations included adding an area for the annual fund drive to the on line registration, setting up a text message blasts with a link and include information in the e-envelope with a link.

H. Total Bequest \$320,276.99

- Tom Boler reported the final figures from the bequest.

IV. Finance

A. R Lyon reported the endowment results as of 12/31/2016.

- Overall the funds are up 3.6% for the 6 months ending December 31,2016
- Total Endowment balance of \$13.1m
- The Capital Improvement has an available balance of \$108,867 for distribution
- The Teacher's Endowment has an available balance of \$320,674 for distribution

- The Tuition Assistance Endowment has an available balance of \$89,698 for distribution
- Finance Committee will meet with the School Board's finance committee and Home and School officers on February 4th to discuss the school budget for 2017/2018. Finance Committee will learn more about the potential ask from the school to support the PEBP, Tuition Assistance and Capital Improvement.

V. New Business

- A. Tommy Walters will join the board to assist with working on developing a Facebook Alumni connection.
- B. Frank Glowaty provided a power point presentation on the Fundraising Survey results issued in August.
 - A Q&A was recommended to address some of the concerns as a result of the survey.

VI. Closing Prayer- Led by Mike Brackens