

HOME AND SCHOOL BOARD MEETING
DECEMBER 13, 2017 at 12:30 pm
U227 Ministry Center

Mary Suppan	Luke Payette	Lisa Hornicak
Kelly Hanrahan	Jeanette Gehrs	
Genevieve Gordon	Kim McMahan	
Therese Carrigan	Karen Davidson	

Approval of November meeting minutes-Approved

Old Business

- Priesthood Sunday- Home and School gave the priests two bottles of wine and a \$100 gift card to Rosebud Restaurant, for a total of a \$125 donation.
- Trojan Classic-Budgeted for this. Did the same ad and same amount as last year, a \$100 ad in the book.
- Light the Way-We had this in the budget and donated a \$500 sponsorship, which is the same as in the past. \$1000 is budgeted for entire year for charitable contributions.

New Business

- Cookbook-They are here! Email blasts have been sent out to school. Purchases may be made through Greater Goods, but if someone would like to order another way, they may contact Genevieve Gordon. Hoping to sell a big chunk prior to Christmas. Each cookbook cost about \$6 per book to make. Greeter Desk will also have books for sale. Hoping to sell at Kindergarten Christmas program as well.
- Secret Santa- We made \$900 this year compared to \$2000 last year. \$7000 in expenses were spent not including the gift cards. There were more expensive items as compared to last year. Still looking for a chairperson for Secret Santa 2018-we secured it next year and received a 4% discount for pre-booking. Considering switching up the pre-order items, the homemade items were such a big hit that we would like to do it again next year and looking for more volunteers to make homemade items. We could do less of the items from the company and perhaps more homemade items.
- Teacher Christmas Dinner and Breakfast-Teachers will pick and choose their own Christmas dinner. They will be doing something on campus. We agreed to do a Christmas breakfast for them. Lisa Pullen would like to do it next Tuesday the 19th. She will get the teacher invites out this week via email. Lisa will handle the coordinating of the breakfasts. All gift cards have been purchased via Blessings. 100% of the rebate goes back to school. Breakfast will be held in both schools. Lisa would also like to make it a Grab-n-Go and will have it all set up and decorated for Christmas.
- Daddy Daughter Dance-"Pretty in Pink" theme. Tom Boler in parish office is working on finalizing paperwork fo the DJ. Cress Creek CC paperwork and deposit already made. Everything is set, but biggest issue is Cress Creek CC has changed their minimum for all events. Now there is a \$3000 minimum. Kim is adding sliders and chicken fingers enough for 200 people to add to

the minimum. There will also be a white chocolate fountain—and extra desserts. Wondering if we should increase the price from \$15 a person to \$17.50 - \$20 per person. Perhaps do a t-shirt to sell. Looking for ways to cut costs—if we cut out favors and cupcakes from Small Cakes we can save money. Have cut down on decorations from years past. Save the date is up on the e-envelope. Working with Deb's embroidery to create a pre-purchased t-shirt favor dads can give their daughters before or after the event. Hopefully we can cut close to a \$5 profit per shirt to help offset increase in expenditures to CCCC. This would be optional and no favor given the night of the event.

- Catholic School Week-Mr. Puc is in charge of CSW this year. They have secured for entertainment, The BMX performer from America's Got Talent, and he comes with a strong message about anti-bullying. \$850 was his price. H&S does a treat for the students and faculty, if we would like to do this again, we need to let Karina know. Thinking of doing the smiley face cookies that Karina makes. Mr. Puc would like the cookies to be handed out at lunchtime on Friday. Mr. Puc would like \$100 to use for a surprise/supplies-we will reimburse him for money spent. The teachers have everything else covered and set for Catholic Schools Week.
 - Color Run/Club-Waiting on a budget. The run will be on Friday, May 4th during school. Is a specific fundraiser? Do we have a station or a sponsor? ½ pound of powder per kid so we need to start figuring out the pricing. Run Club April 3-May 3. Kindergarten-4th grade but thinking of splitting the groups. Thinking of dropping the kindergarten idea and just doing 1-4 grades. One hour from 2:15-3:15 two times a week. Will need a permission slip, etc. logistics for sign-up, days it will be held, etc. Looking into charms for every mile you run-pricing. A white shirt with the logo will be provided-perhaps a sponsorship for the t-shirts and stations?
 - Auction- Via Kristin Ratz. I wanted to provide an update on behalf of the auction committee. We have much progress to share and lots of excitement is beginning to build!!
- A. Acquisitions: up and running; Secured many items small and large; Angeli's, Liedke (full ortho), Tillie's Landscape Marriott & Hilton, Players etc.
- In addition, Acquisitions is also working to tease out businesses no longer wanting to support SSPP or businesses which have relocated/closed out of Greater Giving.
 - Live Auction and Acquisitions working together to brainstorm bigger items. More to come after their mtg this week!
 - Manpower and H&S have been made aware of acquisition volunteers who've been unresponsive – THANK YOU for your support in this area.
- B. Spirit Raffle: Making great progress securing items from our Faculty.
- C. Sponsorship/underwriting: Secured large donations of table wine and beer by Housey and Stout families
- D. Confirmed: Live band - Red Woody
- E. CHECK THIS OUT: Auction website is up (www.ssppauction.com) and open for purchases of: sponsorships, auction book advertisements, and cash donations. Also has list of contacts in the event any of our acquisition donors need to reach out.
- F. Communications planned in e-envelope, eBlue and Gold emails, Church bulletins
- G. Fund a need will be decided in Jan
- H. Invitations and posters are being developed – on track to distribute after Christmas.
- I. Bobak's is a terrific partner and we have worked thru many details for the evening (apps, menu, drinks, layout) we just need to finalize linens.

Committee Reports

- Fun Fair-
- Blessings-\$715 profit from Secret Santa. Up a little over \$9k from last year in gross card sales. Jingle Bucks and Santa Cash is still coming in-don't have the dollar amounts yet but estimated to be around \$3500 which is direct profit to the school. The gift cards should be here by tomorrow. After the new year, Lisa will touch base with the auction committee in terms of sponsoring a basket and/or buying gift certificates.
- Hospitality-Lisa Pullen has arranged for the teacher invites to be sent via Bridget for the teacher holiday breakfast. All gift cards have been purchased through Blessings for the breakfast...Jewel, Dunkin Donuts, and Einsteins. 100% of the rebate goes back to H&S and Classroom Enhancement. The breakfast will be Orange juice, coffee, bagels and cream cheese, fruit salad, munchkin donuts and some pastries. Basically the theme will be a "Grab-n-Go."
- Spirit Store-Kim McMahon. The basketball shooter shirts have been a great success. Hoping to keep them for two years.
- Used Uniform-Karen Davidson. Moved into Zuker Hall. Will continue with delivery and pick-up through backpacks. We will do open shopping hours after the new year. We have a lot of donations as well. Our profit thus far has been \$1116.00. Has been a great program.
- Art Awareness-Skipping December because of the holidays. Will be back on track in January.
- Family Fundraiser-Benefits Night. Feed My Starving Children on January 30th, by Portillos.
- Hot lunch-Rita Woker. One new thing is option of ordering extra serving of pasta for \$2.00 per serving. Remind parents to order for new year-ordering closes December 29th. Back to school is January 8th so remind parents to order.
- Box Tops-Just waiting on a check, hoping for another \$500-\$700 on final submission date. Final day for soup labels is January 2, after which the program will cease.
- Chess Club-Dates on calendar for spring session beginning in January once we return from break.
- Homeroom-Jen Jones. St. Nick's coins and cards were distributed on December 6th. 450 bags were assembled. Christmas parties scheduled for the 21st of December for grades K-5, with volunteers checking in at 8:15 in elementary building. Volunteer lists due on the 15th. Roomparents were asked to share SSPP Cookbook information to their fellow class parents and on FB pages.
- Greeter Desk

Board Reports

- Presidents Reports
- Vice-President Reports
- Treasurer Reports-Therese Carrigan was asked by Mrs. Manza for support from H&S in funding a reading program for 1st grade. It is a one-time flat fee of \$45 for biographies for the classroom. We have the funds to support this and feel its money well spent.
- Secretary Reports

Adjournment